

**LETTER OF AGREEMENT**  
**on the cooperation in the field of education**  
between

Qingdao International Cooperation Center  
(Overseas Study Service)  
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Tambov State Technical University (TSTU)  
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E-mail: [postmaster@decin.tstu.ru](mailto:postmaster@decin.tstu.ru)

Qingdao International Cooperation Center (hereinafter called "Representative") and Tambov State Technical University (TSTU) agree to be appointed on the following terms and conditions:

1. Qingdao International Cooperation Center is hereby accepted as a representative for Tambov State Technical University (TSTU) in China.
2. Representative's activities may include contacting college counselors, student agencies and businesses for the purpose of providing accurate information and recruiting prospective students for the Tambov State Technical University.
3. Representative shall assist students' application, including: assisting in the completion of the Enrolment Form; guarantees students' appropriate grounding and financial means; assisting with the preparation and submission of visa applications; ensuring that the students receive and understand the orientation material to be supplied by Tambov State Technical University; and assisting the students to arrange travel to Russia, as the Representative considers appropriate.
4. Tambov State Technical University and student will sign the contract, after the payment of that the student enters the Tambov State Technical University.
5. Representative is an independent contractor and not an employee of Tambov State Technical University. Tambov State Technical University shall not be liable for acts or omissions of the Representative.
6. Tambov State Technical University will provide Representative with catalogues, program brochures, application forms, appropriate materials, and information on the on education programs, specialities and forms of training, and also other directions of cooperation between TSTU and Representative.

Any joint projects and forms of co-operation between TSTU and Representative can be stipulated in the Agreements and Protocols to the present Agreement.

7. The student pays the tuition fee after the arrival in the Tambov State Technical University. All charges, connected with the advertising, consultation, help in getting the visas and other, the Representative raises from the student on the place. The Tambov State Technical University has no the right on the establishment of the sum of the organizational charges of the Representative. The Representative is obliged to inform the student on the cost of training in the TSTU.
8. With the purpose to stimulate the recruitment of the Chinese students TSTU grants the right of free education under the pre-university training of each 11, 22, 33-rd etc. student, who was directed by Representative.
9. The name of Tambov State Technical University is not to be used in any publication, advertisement, or news release without prior approval of Tambov State Technical University. Any copyrights or publication rights arising from or relative to materials developed by Tambov State Technical University in connection with this agreement shall belong to Tambov State Technical University. The only title, which Representative may use in printed matter and in connection with the name of Tambov State Technical University, is "Representative".
10. The terms of this agreement shall begin \_\_\_\_\_ and extend to \_\_\_\_\_ unless either party terminates the agreement earlier in writing.

### SIGNATURES

Qingdao International Cooperation Center  
(Overseas Study Service)



Fu Xue Feng  
Manager

Tambov State Technical University  
(TSTU)



Sergey Mischenko  
Rector